



# Hotline

For Returned Volunteers/  
From the Office of Domestic Programs

## Hot Resources

### Highlights

Feel like a fish out of water?  
Register for an RPCV mentor.  
For more information, visit  
[www.rpcvmentoring.org](http://www.rpcvmentoring.org).

Free online passwords to  
job bulletins.  
For more information, see page 14.

Free SIGI3 career assessment  
software and  
NPCA membership.  
For more information, see page 16.

## Peace Corps Hotline

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Returned Volunteer Services

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Returned Volunteer Services

To place job announcements, visit  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)  
or contact  
Peace Corps

Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1421

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Peace Corps Response

## Grad School, Part I: Researching Graduate Programs

By Dr. Donald C. Martin



If you are like many RPCVs, chances are you've considered earning a master's or doctoral degree. One of the biggest mistakes prospective graduate students make is conducting very little or no research on which programs are best for them. They rely almost exclusively on word of mouth or reputation and ranking. However, taking the time to do a thorough search will reap huge dividends, and most certainly provide you with several options that you might otherwise never have considered. This article provides a few initial steps for conducting your search for the best-fit graduate program for you.

### Allow Enough Time for Your Search

Allow time for your search. Graduate school is not something to take lightly. It involves a major investment personally, intellectually, socially, emotionally, and financially. Be sure to allow yourself enough time to do your due diligence and get all of the information you want and need. It is wise to take about a year to do your research. If you are considering starting your pro-

gram of study in the fall, you will want to start your search two years ahead of time. "Why two years?" you may ask. Typically, graduate schools start accepting applications just under a year before the intended start date. In order for you to have time to thoroughly evaluate all of the information you will receive and read, you will need at least a year before applying to gather that information and thoroughly review it.

### Monthly Checklist for Your Search

#### *Twelve months before applying:*

1. Do an initial web-based search on graduate programs, based on the answers to your personal questions. For example, if you have decided on a part-time program and know where, geographically, you would like to study, do a search of educational institutions that offer a part-time program in the area and degree classification you desire. You can also do a search by program, such as Psychology, Law, Humanities, Advertising, or Finance. Make sure you do a couple of searches, so as many institutions matching your search criteria as possible are found.

2. Once you have done a thorough search, make an alphabetical list of all your options, regardless of what you presently know or may have heard about them. Write them all down or put them on a spreadsheet. **Remember: perception is reality - it's where you end up, not where you start.** Be very careful about accepting word of mouth or what you think you know as final at this point in the search process. We are individuals, and as such, have different needs, expectations and experiences. This is *your* educational experience - not someone else's. You need to start by gathering a list of options. Do not eliminate any of them at this point. You want to get as much information as possible so you can decide what options are most appealing.
3. Go online and do some initial research on all the institutions you have on your list. Assess not only the content of material on websites, but look at the way in which it is presented. Is information easy to find? Is the tone friendly and inviting? Are there easy and quick ways to request more information? This would also be a good

## Private Sector

### **CULTURAL ANTHROPOLOGIST • DC**

Position available with Global Health Fellows Program. Duties: assists USAID in the design and implementation of culturally-appropriate HIV/AIDS programs; addresses cultural beliefs and practices relating to risky sexual practices and inappropriate health-seeking behaviors in Africa. Qualifications: MA or PhD in anthropology or equivalent; five years' professional experience in application of behavior-based social sciences to international health issues, preferably including HIV/AIDS. Deadline: 11/14/2008. For more information and to apply, e-mail [ghfprecruitment@ghfp.net](mailto:ghfprecruitment@ghfp.net); website: [www.ghfp.net/recruitment](http://www.ghfp.net/recruitment).

### **MONITORING AND EVALUATION ADVISOR • DC**

Position available with Global Health Fellows Program. Duties: monitors performance in USAID project; gathers and validates data; monitors and reports trends; helps develop HIV/AIDS surveillance systems; assists with the oversight, management, and reporting on HIV/AIDS surveillance indicators and targets.

Qualifications: MA in public health or related discipline; five years' experience in public health or a related field with two years' experience with program monitoring and evaluation. Deadline: 11/14/2008. For more information and to apply, e-mail [ghfprecruitment@ghfp.net](mailto:ghfprecruitment@ghfp.net); website: [www.ghfp.net/recruitment](http://www.ghfp.net/recruitment).

### **EXTENSION AGENT, NUTRITION AND HEALTH • Fort Riley, KS**

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of research-based educational programs to support successful children, their families, and the systems that serve them in communities. Qualifications: BA. Deadline: 11/15/2008. For more information and to apply, e-mail [swarner@ksu.edu](mailto:swarner@ksu.edu); phone: 785.523.5790; website: [www.oznet.ksu.edu/jobs](http://www.oznet.ksu.edu/jobs).

### **GRADUATE TEACHING ASSISTANT • Flagstaff, AZ**

Position available with Northern Arizona University. Duties: teaches English composition or ESL in the program in intensive English (support program for international students); some summer teaching positions available.

Qualifications: BA/BS for MA TESL applicants; MA in TESL, applied linguistics, or related field for PhD applicants; teaching experience desirable. Salary: \$11,623; Deadline: 2/15/2009. For more information and to apply, e-mail [Fredricka.Stoller@nau.edu](mailto:Fredricka.Stoller@nau.edu); phone 928.523.6272; website: [www.cal.nau.edu/english/tesl\\_default.asp](http://www.cal.nau.edu/english/tesl_default.asp).

### **EXTENSION AGENT, FAMILY RESOURCE MANAGEMENT • Fort Riley, KS**

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of research-based educational programs to support successful children, their families, and the systems that serve them in communities. Qualifications: BA. Deadline: 11/15/2008. For more information and to apply, e-mail [swarner@ksu.edu](mailto:swarner@ksu.edu); phone: 785.523.5790; website: [www.oznet.ksu.edu/jobs](http://www.oznet.ksu.edu/jobs).

### **EXTENSION AGENT, CHILD DEVELOPMENT • Fort Riley, KS**

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of research-based educational programs to support successful children, their families, and the systems that serve them in communities. Qualifications: BA. Deadline: 11/15/2008. For more information and to apply, e-mail [swarner@ksu.edu](mailto:swarner@ksu.edu); phone: 785.523.5790; website: [www.oznet.ksu.edu/jobs](http://www.oznet.ksu.edu/jobs).

### **EXTENSION AGENT, FAMILY LIFE • Fort Riley, KS**

Position available with Kansas State University. Duties: provides primary leadership in the development, dissemination, and implementation of research-based educational programs to support successful children, their families, and the systems that serve them in communities. Qualifications: BA. Deadline: 11/15/2008. For more information and to apply, e-mail [swarner@ksu.edu](mailto:swarner@ksu.edu); phone: 785.523.5790; website: [www.oznet.ksu.edu/jobs](http://www.oznet.ksu.edu/jobs).

### **DEPUTY DIRECTOR, PEOPLE DEPARTMENT • DC**

Position available with Population Services International (PSI). Duties: works closely with the Director of the people department, headquarters, and field staff to ensure that human resource needs of the organization are met through unparalleled customer service from the human resource operations team; abil-

## HOT! OPPORTUNITIES

### **PEACE CORPS CAMPUS RECRUITER • Ithaca, NY**

Part-time position available with Cornell University. Duties: promotes Peace Corps at speaking engagements; evaluates applications and conducts interviews; maintains working relationship with the New York Regional Office and submits monthly reports. Qualifications: excellent oral and written communication skills; initiative and ability to work independently; able to maintain regular office hours - 20 hours/week during academic semesters; applicant must be an RPCV and Cornell graduate student, preferably in the College of Agriculture and Life Sciences. Deadline: 11/10/2008. For more information and to apply, submit cover letter and résumé to Jim Haldeman at [jeh5@cornell.edu](mailto:jeh5@cornell.edu).

### **CASE MANAGER • DC**

Position available with Latin American Youth Center. Duties: provides ongoing counseling support, advocacy, and guidance to participants in order to help them deal with their personal, legal, and social service needs, especially those that interfere with their ability to meet the program requirements and their personal goals. Qualifications: BA in social work or related field or equivalent training and work experience; at least two years' experience in youth development with at-risk population; flexible, energetic, and positive team player; computer proficiency in Microsoft Office; Spanish proficiency preferred. Deadline: 11/28/2008. For more information and to apply, e-mail [Jason@layc-dc.org](mailto:Jason@layc-dc.org); phone: 202.232.2895; website: [www.layc-dc.org/](http://www.layc-dc.org/).



ity to travel 20% of the time. Qualifications: eight years' HR and international recruitment experience, including leadership experience; S/PHR certificate preferred; knowledge of U.S. federal and state employment laws; French, Spanish, and/or Portuguese fluency preferred; MA preferred; strong command of business and managerial concepts; international development experience preferred. Deadline: 12/31/2008. For more information and to apply, visit [www.psi.org](http://www.psi.org).

### **HEALTH PROGRAM ADVISOR • DC**

Position available with Global Health Fellows Program. Duties: provides technical support and oversight to the Africa Bureau's Health Team; serves as a liaison with counterparts in USAID's Global Health Bureau; takes responsibility for a sub-region of Africa and supports the country team; identifies and clarifies regional issues. Qualifications: MA in public health or related degree; three years' experience in family planning, public health, epidemiology, and/or demography preferred. Deadline 11/17/2008. For more information and to apply, e-mail [ghfprecruitment@ghfp.net](mailto:ghfprecruitment@ghfp.net); website: [www.ghfp.net/recruitment](http://www.ghfp.net/recruitment).

### **COMMUNITY, NATURAL RESOURCE, AND ECONOMIC DEVELOPMENT EDUCATOR • Stevens Point, WI**

Position available with University of Wisconsin. Duties: helps Portage County communities address their community and economic development challenges, as well as their interests related to growth management, organizational development, and sustainable development. Qualifications: MA with content expertise; at least one degree in a field that relates to the responsibilities of this position such as community development, regional or urban planning, business, economics, leadership, or organizational development. Salary: \$40K–\$65K. Deadline: 11/25/2008. For more information and to apply, e-mail [ces.jobs@uwex.edu](mailto:ces.jobs@uwex.edu); phone: 608.263.1945; website: <http://www.uwex.edu/ces/hr/listing.cfm?PVL=C09019>.

### **SALES AND MARKETING/ ENTREPRENEUR • Various locations**

Position available with Sustainable Solutions International Marketing Group. Duties: creates national and international partnerships; works with an enthusiastic team on sustainable income-producing ventures; builds a database; develops marketing strategies.

Qualifications: must have a high level of drive and focus; forward thinking; have an interest in health, prevention, and the environment; ability to work individually and with a team. Deadline: 11/30/08. For more information and to apply, e-mail cover letter and résumé to [gallarano@ss8img.com](mailto:gallarano@ss8img.com); phone: 304.258.4037; website: [www.mygreenplanb.com/access code 29415](http://www.mygreenplanb.com/access code 29415).

### **SENIOR ANALYST •**

#### **Landover, MD - may work remotely**

Position available with The Cloudburst Consulting Group. Duties: provides program support on an environmental compliance project to USAID and other projects as assigned; participates in business development process to identify and review business opportunities; responds to request for proposals; coordinates and manages environmental and/or health research projects. Qualifications: five years' experience in a related position; MA with experience in environmental sciences, environmental health, sustainability, green building, or related field(s); knowledge of NEPA and environmental regulations highly desirable; International experience, preferably Eastern Europe. For more information and to apply, e-mail [ecss@cloudburstgroup.com](mailto:ecss@cloudburstgroup.com); website: [www.cloudburstgroup.com](http://www.cloudburstgroup.com).

### **MONITORING AND EVALUATION CONSULTANT • Minneapolis or DC**

Position available with ARC. Duties: provides strategic direction to program staff in the design and implementation of a monitoring and evaluation system to increase technical skill set and best practices in health and economic opportunities. Qualifications: MA/PhD preferred; three years' monitoring and evaluation experience with an international development organization in relief and/or development programs preferred; experience developing, implementing, and training on monitoring and evaluation systems across an organization. Deadline: 11/30/2008. For more information and to apply, visit [www.arcrelief.org](http://www.arcrelief.org).

### **JOB READINESS INSTRUCTOR • DC**

Position available with Latin American Youth Center. Qualifications: BA/MA in education, vocational counseling, or related field; work experience in the fields of education and youth development; flexible, energetic, positive team player with commitment to providing high-quality instruction; indepen-

dent self-starter; ability to multitask. Deadline: 11/28/2008. For more information and to apply, e-mail [Jason@layc-dc.org](mailto:Jason@layc-dc.org); phone: 202.232.2895; website: [www.layc-dc.org/](http://www.layc-dc.org/).

### **ASSISTANT DIRECTOR FOR DEVELOPMENT AND COMMUNICATIONS • Chicago, IL**

Position available with Greater West Town Community Development Project (GWTP). Duties: provides highly effective employment, training, and education services to disadvantaged youth and adults; assists with grant writing, resource development, and communications. Qualifications: MA or equivalent skills; three years' successful experience; commitment to community service; advanced computer skills required; bi-lingual Spanish a plus. Salary: \$38K – \$55K. Deadline: 12/15/2008. For more information and to apply, send cover letter and résumé to [jobs@gwtp.org](mailto:jobs@gwtp.org) (Please indicate on the subject line of the e-mail the position you are applying for); website: [www.gwtp.org](http://www.gwtp.org).

### **MATERNAL AND CHILD HEALTH PROGRAMS DIRECTOR • DC**

Position available with CORE Group. Duties: integrates programming in MCH, malaria, and pandemic influenza preparedness; facilitates collaborative country efforts across member organizations. Qualifications: MA in international public health or related field; ten years' experience in public health (at least five working with NGOs at the field level); in-depth knowledge of international maternal child health community; community case management experience; excellent communication skills; ability to communicate in French a plus. Deadline: 11/10/2008. For more information and to apply, e-mail [contact@coregroup.org](mailto:contact@coregroup.org); phone: 202.380.3400; website: [www.coregroup.org](http://www.coregroup.org).

### **ADVENTURE TOUR LEADER • Various locations**

Position available with: TrekAmerica. Duties: leads small groups of international travelers on camping/lodging tours throughout North America. Paid training trips through the American Southwest begin late March and employment will run through mid-Sept. Qualifications: skills to accommodate a diverse group of travelers. Salary: \$1250/month + tips/commissions;

# PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 50 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows); call 800.424.8580, ext. 1440; or e-mail [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

## ALABAMA

### **University of Alabama at Birmingham** Birmingham, AL

*In Development: Master of Science in Nursing (MSN). Fellows will complete internships in area hospitals and health organizations. Each Fellow will receive a \$5,000 grant for their first year of study and a full-time nursing resident's salary in their second year.*

Contact: Cecelia Ohman  
Phone: 205.934.5491  
E-mail: [caohman@uab.edu](mailto:caohman@uab.edu)

## ARIZONA

### **University of Arizona**

Tucson, AZ  
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers  
Phone: 520.621.9103  
E-mail: [rpcf@grad.arizona.edu](mailto:rpcf@grad.arizona.edu)

### **Northern Arizona University**

Flagstaff, AZ  
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson  
Phone: 928.523.7387  
E-mail: [mba@nau.edu](mailto:mba@nau.edu)

## CALIFORNIA

### **Humboldt State University**

Arcata, CA  
Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian  
Phone: 707.826.3738  
E-mail: [kg5@humboldt.edu](mailto:kg5@humboldt.edu)

### **Loma Linda University**

Loma Linda, CA  
Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Nikki Gray  
Phone: 909.558.4902  
E-mail: [sphpcinfo@llu.edu](mailto:sphpcinfo@llu.edu)

### **University of Southern California**

Los Angeles, CA  
*School of Policy, Planning, and Development*  
*In Development: Master's degrees in Public Administration, Public Policy, Health Administration, Planning, and Real Estate Development. Some Fellows can study at the Los Angeles or Sacramento campus. Each Fellow will receive a \$10,000 scholarship and is eligible for other merit-based awards.*

Contact: Marisol Gonzalez  
Phone: 213.740.0527  
E-mail: [marisolr@usc.edu](mailto:marisolr@usc.edu)

## COLORADO

### **University of Colorado Denver**

Denver, CO  
School of Public Affairs  
Master of Public Administration, Master of Criminal Justice, PhD in Public Affairs. Benefits include paid internships and \$3,000 scholarship renewable for two years.

Contact: Dr. Christine Martell  
Phone: 303.315.2716  
E-mail: [christine.martell@cudenver.edu](mailto:christine.martell@cudenver.edu)

### **University of Denver**

Denver, CO  
Josef Korbel School of International Studies  
International administration, international development, international human rights, international studies, international security, global finance, trade, and economic integration.

Contact: Nicole Vilegi  
Phone: 303.871.3838  
E-mail: [Nicole.vilegi@du.edu](mailto:Nicole.vilegi@du.edu)

Graduate School of Social Work  
Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. The MSW application fee is waived. All applicants to the program are considered for merit scholarships, ranging from \$6,000 to \$12,000 per year for full-time students. Need-based awards also available. Those selected for the Fellows/USA program will receive an additional \$5,000 scholarship.

Contact: Dr. Julie Laser  
Phone: 303.871.2841  
E-mail: [julie.laser@du.edu](mailto:julie.laser@du.edu)

School of Communication  
International and intercultural communication.  
Contact: Dr. Margaret Thompson  
Phone: 303.871.3947  
E-mail: [mthompso@du.edu](mailto:mthompso@du.edu)

## CONNECTICUT

### **Yale University**

New Haven, CT  
International relations MA with concentrations in history, economics & political science, joint degrees available in forestry and environmental studies, management, law, or public health.

Contact: Alice Kustenbauder  
Phone: 203.432.3418  
E-mail: [International.relations@yale.edu](mailto:International.relations@yale.edu)

## DISTRICT OF COLUMBIA

### **George Washington University**

Washington, DC  
Transition special education, secondary education.  
Contact: Dr. Jeanne Embich  
Phone: 202.973.1061  
E-mail: [jembich@gwu.edu](mailto:jembich@gwu.edu)

## FLORIDA

### **Florida Institute of Technology**

Melbourne, FL  
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski  
Phone: 321.674.8946  
E-mail: [marcinko@fit.edu](mailto:marcinko@fit.edu)

## GEORGIA

### **Georgia College & State University**

Milledgeville, GA  
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Dwight Call  
Phone: 478.445.0875  
E-mail: [dwight.call@gcsu.edu](mailto:dwight.call@gcsu.edu)

### **Kennesaw State University**

Kennesaw, GA (Metro-Atlanta)  
Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.

Contact: Dan Paracka  
Phone: 770.423.6732  
E-mail: [dparacka@kennesaw.edu](mailto:dparacka@kennesaw.edu)

## ILLINOIS

### **DePaul University**

Chicago, IL  
Teaching certificate leading to MA in Education in Special Education, Spanish, Math, or Science.

Contact: Katie Dorsch  
Phone: 773.325.7170  
E-mail: [kdorsch@depaul.edu](mailto:kdorsch@depaul.edu)

### **Illinois State University**

Normal, IL  
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid professional internship. Benefits include assistantship with stipend and 2-year full tuition waiver.

Contact: Beverly Beyer  
Phone: 309.438.7090  
E-mail: [stevensoncenter@ilstu.edu](mailto:stevensoncenter@ilstu.edu)

# PEACE CORPS Fellows/USA



## Western Illinois University

Macomb, IL  
Business administration; economics; geography;  
health education; political science; recreation, park,  
and tourism administration.  
Contact: Karen Peitzmeier  
Phone: 800.526.9943  
E-mail: pcf@wiu.edu

## INDIANA

## Indiana University

Bloomington, IN  
Master of Public Affairs (MPA) with choice of nine  
concentrations, including comparative and inter-  
national affairs, environmental policy and natural  
resource management, policy analysis; and nonprofit  
management. Master of Science in environmen-  
tal science (MSES) programs in applied ecology,  
environmental chemistry, and water resources. Joint  
master degree (MPA-MSES) and combined master  
degree with other programs also available.  
Contact: Jennifer Forney  
Phone: 812.855.2840  
E-mail: spea@indiana.edu

## KANSAS

## Wichita State University

Wichita, KS  
Teacher education: middle and secondary grades, art,  
music, English, French, Spanish, biology, chemistry,  
physics, math, TESOL (if already teacher-certified),  
comprehensive social studies, special education (if  
already teacher-certified).  
Contact: Dr. Judith Hayes  
Phone: 316.978.6580  
E-mail: judith.hayes@wichita.edu

## LOUISIANA

## University of New Orleans

New Orleans, LA  
Public administration, urban planning and urban  
studies with concentrations in housing/community  
development, land use/environment, historic preser-  
vation, urban anthropology, and nonprofit manage-  
ment.  
Contact: Dr. Marla Nelson  
Phone: 504.280.3110  
E-mail: cupa@uno.edu

## Xavier University of Louisiana

New Orleans, LA  
Fast Track to Teaching Program for those interested  
in teaching math, science, or special education.  
Contact: Dr. Renee Akbar  
Phone: 504.520.5389  
E-mail: rvakbar@xula.edu

## MARYLAND

## Johns Hopkins University

Baltimore, MD  
Nursing, public health.  
Contact: Mary O'Rourke  
Phone: 410.955.7548  
E-mail: orourke@son.jhmi.edu

## University of Maryland–Baltimore

Baltimore, MD  
Obtain an MSW while doing exciting field work.  
Fellowship involves working at a community based  
placement with marginalized populations. A variety  
of fellowships are available, including assistance for  
students interested in community development/orga-  
nizing and policy development.  
Contact: Lane Victorson  
Phone: 410.706.5316  
E-mail: lvictorson@ssw.umaryland.edu

## University of Maryland–Baltimore County

Baltimore, MD  
Shriver Peacemaker Program  
All programs of University of Maryland–Baltimore  
County: education, policy, applied sociology, inter-  
cultural communications, etc. Select consortium pro-  
grams: social work (MSW), urban studies, nonprofit  
management, etc.  
Contact: Dr. Joby Taylor  
Phone: 410.455.6398  
E-mail: joby.taylor@umbc.edu

## University of Maryland–College Park

College Park, MD  
Degrees in public policy and management, joint  
degrees in law, business, engineering, and life sci-  
ences and conservation biology. Benefits include  
half-assistantships worth \$6,350 per year, 5 credits  
tuition remission per semester, in-state tuition rates,  
and eligibility for other merit-based awards.  
Contact: Ms. Taryn Faulkner  
Phone: 301.314.2486  
E-mail: faulkner@umd.edu

## MICHIGAN

## University of Michigan

Ann Arbor, MI  
Ford School of Public Policy  
Master of Public Policy with 14 dual degree pro-  
grams. Graduate certificates in science and technol-  
ogy policy also available. Benefits include \$10,000  
tuition fellowship for each of two years, application  
fee waiver.  
Contact: Beth Soboleski  
Phone: 734.765.0453  
E-mail: bsobo@umich.edu

School of Natural Resources and Environment  
Master of Science in Natural Resources and  
Environment with 8 concentration options; Master  
of Landscape Architecture either through a 2-year  
program for those with a BLA or a 3-year program  
for those with other undergraduate degrees. Benefits  
(financial): tuition stipend.  
Contact: Sondra Auerbach  
Phone: 734.764.6453  
E-mail: sondramr@umich.edu

## MISSOURI

## University of Missouri–Columbia

Columbia, MO  
Geography, public affairs, political science, rural  
sociology, social work, agricultural economics. In-  
state tuition, possibility for assistantships, waivers

and additional support.  
Contact: Donald Spiers  
Phone: 573.882.6131  
E-mail: spiersd@missouri.edu

## University of Missouri–Kansas City

Kansas City, MO  
Master of Public Administration (MPA) with special-  
ties in urban administration, nonprofit management,  
and health services administration. Benefits include  
wages from intern stipend, \$10,000; 6 credit hours  
tuition remission and possibilities for additional  
assistance.  
Contact: David Renz  
Phone: 816.235.2342  
E-mail: renzd@umkc.edu

## NEW HAMPSHIRE

## Southern New Hampshire University

Manchester, NH  
Community economic development, international  
community economic development, business, Na-  
tional Weekend Program.  
Contact: Kathleen Kennedy  
Phone: 603.644.3103 ext. 2307  
E-mail: k.kennedy@snhu.edu

## NEW JERSEY

## Drew University

Madison, NJ  
Master of Arts in Teaching (MAT): Fellows will tutor  
and teach in the Orange School District. Each Fellow  
will receive a 40% tuition scholarship.  
Contact: Linda Swerdlow  
Phone: 973.408.3285  
E-mail: lswerdl@ drew.edu

## Monmouth University

West Long Branch, NJ  
Master of Social Work (MSW) with concentrations  
in Clinical Practice with Families and Children and  
International and Community Development. Fellows  
will be awarded Graduate Assistantships which  
include free room and board and 9 credits of tuition  
remission.  
Contact: Dr. Robin Mama, Dean  
Phone: 732-571-3543  
E-mail: rmama@monmouth.edu

## Rutgers University

Camden, NJ  
Master of Public Affairs in educational policy and  
leadership with K–12 teaching position at the LEAP  
Academy.  
Contact: Sandra Cheesman-Catteffesta  
Phone: 856.225.6860  
E-mail: scheesma@camden.rutgers.edu

## NEW MEXICO

## New Mexico State University

Las Cruces, NM  
Degrees in public health, social work, and nursing,  
plus joint public health and social work degree.  
Contact: Dr. Sue Forster-Cox

# PEACE CORPS Fellows/USA



Phone: 505.646.2183  
E-mail: sforster@nmsu.edu

## Western New Mexico University

Gallup, NM  
Elementary, secondary, or special education; counseling; educational leadership, interdisciplinary.  
Contact: Dr. Patricia Maguire  
Phone: 505.722.3389  
E-mail: wnmupcf@hotmail.com

## NEW YORK

## Columbia University, Teachers College

New York, NY  
Urban education, including Bilingual/Bicultural Education, teaching of Mathematics or Science (Biology, Chemistry, Earth Science, or Physics), Social Studies, ID/Autism, English.  
Contact: Shelly Chin, Assistant Director  
Phone: 212.678.4080  
E-mail: PCFellows@tc.edu

## Cornell University

Ithaca, NY  
City and regional planning (MS)  
Contact: Tina M. Nelson  
Phone: 607.255.6848  
E-mail: tmn2@cornell.edu

## Fordham University

Bronx, NY  
MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.  
Contact: Dr. Henry Schwalbenberg  
Phone: 718.817.4064  
E-mail: iped@fordham.edu

## The New School

New York, NY  
Urban policy analysis/management, health services management and policy, human resources management, organizational change management.  
Contact: Admissions Office  
Phone: 212.229.5400, ext. 1130  
E-mail: milanoadmissions@newschool.edu

## NORTH CAROLINA

## Duke University

Durham, NC  
Fuqua School of Business  
Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. Certificates of Excellence also offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.  
Contact: Matthew T.A. Nash  
Phone: 919.660.7791

Fax: 919.660.1096  
E-mail: mnash@duke.edu

Program in International Development Policy (PIDP) with several concentration options.

Contact: Stephanie Alt Lamm  
Phone: 919.613.9218  
E-mail: pidpinfo@duke.edu

Sanford Institute of Public Policy  
Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.

Contact: Duke MPP Admissions Office  
Phone: 919.613.9205  
E-mail: mppadmit@duke.edu

## OHIO

## University of Cincinnati

Cincinnati, OH  
MCP: Economic development planning, environmental planning, international development planning, physical planning, urban design. PhD: regional development planning.  
Contact: Johanna W. Looye  
Phone: 513.556.4943  
E-mail: johanna.looye@uc.edu

## Bowling Green State University

Bowling Green, OH  
Master of Arts in Cross-Cultural and International Education (MACIE). Fellows will work with educational organizations in northwest Ohio. Fellows will receive graduate assistantships that include full tuition waivers and stipends.  
Contact: Dr. Margaret Zoller Booth  
Phone: 419.372.9950  
E-mail: boothmz@bgsu.edu

## OREGON

## University of Oregon

Eugene, OR  
Community and regional planning, public administration.  
Contact: Field Coordinator  
Phone: 541.346.2879  
E-mail: rare@darkwing.uoregon.edu

## PENNSYLVANIA

## Carnegie Mellon University

Pittsburgh, PA  
Public policy/management, arts management, or healthcare policy management.  
Contact: David Eber  
Phone: 412.268.2164  
E-mail: hnzadmit@andrew.cmu.edu

## Duquesne University

Pittsburgh, PA  
Center for Environmental Research and Education  
Environmental science, environmental management, environmental policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.

Contact: Dr. Stanley J. Kabala  
Phone: 412.396.4233  
E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy  
MA: policy analysis and administration, conflict resolution and peace studies.

Contact: Dr. Evan Stoddard  
Phone: 412.396.5179  
E-mail: stoddard@duq.edu

Graduate School of Business Administration  
MBA/MS/MAcc: sustainable enterprise, information systems management, taxation, accountancy.

Contact: Patricia Moore  
Phone: 412.396.5529  
Email: moorep@duq.edu

## Seton Hill University

Greensburg, PA  
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing. Benefits: 50% tuition discount.  
Contact: Bill Byerly  
Phone: 724.838.4209  
E-mail: wbyerly@setonhill.edu

## University of Pennsylvania

Philadelphia, PA  
Fels Institute of Government  
Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in nonprofit administration, economic development & growth, politics, and public finance. Benefits include a minimum of \$6,000 per year award for Fellows and assistance in paid internship placement.  
Contact: Michelle Garcia-Navarro  
Phone: 215.746.6684  
E-mail: garciana@sas.upenn.edu

## SOUTH CAROLINA

## University of South Carolina

Columbia, SC  
Center for Child and Family Studies  
Multidisciplinary program (written/oral proficiency in Spanish required).  
Contact: Laura Boudon  
Phone: 803.777.5190  
E-mail: boudon@gwm.sc.edu

Moore School of Business  
International business administration, joint degrees.  
Contact: Reena Lichtenfeld  
Phone: 803.777.4346  
E-mail: gradinfo@moore.sc.edu

## VERMONT

## University of Vermont

Burlington, VT  
Community and economic development, entrepreneurship; environment, agriculture, applied economics, management, strategic planning, marketing, public policy, healthcare, leadership, international public

# PEACE CORPS Fellows/USA



administration, human resources, budgeting/finance, organizational development, information technology.  
Contact: Ken Bauer  
Phone: 802.656.1965  
E-mail: Ken.bauer@uvm.edu

## VIRGINIA

**George Mason University**  
Fairfax, VA  
Elementary education and English as a second language master's programs.  
Contact: Lynn Walker Levy  
Phone: 703.993.3602  
E-mail: lwalker3@gmu.edu

## WISCONSIN

**Marquette University**  
Milwaukee, WI  
Business, engineering, communication, educational policy and leadership, English, economics, history,

international affairs, philosophy, political science, public service, theology. Benefits: full tuition scholarship and monthly stipend.  
Contact: Carole Ferrara  
Phone: 414.288.5861  
E-mail: carole.ferrara@marquette.edu

**University of Wisconsin–Milwaukee**  
Milwaukee, WI  
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.  
Contact: Lisa Heuler-Williams  
Phone: 414.229.6155  
E-mail: heuler@uwm.edu

**University of Wisconsin–Stevens Point**  
Stevens Point, WI  
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett  
Phone: 715.346.4191  
E-mail: tim.ginnett@uwsp.edu

## WYOMING

**University of Wyoming**  
Laramie, WY  
American studies with concentration in education, geography, history, or literature.  
Contact: Dr. Eric Sandeen  
Phone: 307.766.3898  
E-mail: esandeen@uwyo.edu

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\$125/month insurance. For more information and to apply, e-mail [personnel@premiereops.com](mailto:personnel@premiereops.com); phone: 800.345.8777; website: [www.trekamerica.com](http://www.trekamerica.com).

### SENIOR PROJECT MANAGER- PERU PROJECT • DC

Position available with Management Systems International. Duties: provides support to Peruvian governmental agencies in support of anti-corruption programs. Qualifications: proven experience and knowledge of USAID ADS, AIDAR, and business practices; Spanish fluency; individual with USAID procurement and/or contract management background preferred. Deadline: 11/10/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

### ENVIRONMENTAL ENGINEER • Raleigh/Morrisville, NC

Position available with URS Corporation. Duties: participates in a variety of drinking water, storm water, and wastewater projects including source water protection, system modeling, and design; infrastructure master planning; studies system engineering. Qualifications: BS/MS in civil engineering, environmental engineering, or other related engineering discipline; must have good people and communication skills. For more information and to apply, e-mail [www.urscorp.com](http://www.urscorp.com); phone 919.461.1437; website: [www.urscorp.com](http://www.urscorp.com).

### MAINTENANCE • Various locations

Position available with RedZone Robotics. Duties: designs; develops; manufactures robotic equipment; cleans, inspects, and rehabilitates pipes and tanks in the wastewater and water industry. For more information and to apply, e-mail [mrombold@redzone.com](mailto:mrombold@redzone.com); phone: 412.476.8980, ext. 298; website: [www.redzone.com](http://www.redzone.com).

### GROUNDS KEEPER • Abiquiu, NM

Position available with Ghost Ranch. Position runs from March through August. Duties: maintains established perennial beds; mows and waters lawn areas; develops xeriscape areas. Qualifications: basic knowledge of dry weather perennials; interest in high desert landscape; ability to work outside. Deadline: 1/15/2009. For more information and to apply, e-mail [leew@ghostranch.org](mailto:leew@ghostranch.org); phone: 505.685.4333, ext. 179; website: [www.ghostranch.org](http://www.ghostranch.org).

### PROJECT ENGINEER / PROJECT MANAGER • Arlington, VA

Position available with FLUOR Corporation. Duties: Assist with managing finances. Qualifications: five years' technical services contract that provides post disaster services to the FEMA, Public Assistance Program. BS in engineering or architecture preferred; five years' professional experience, including project management; strong computer literacy; excellent oral

and written communication; careful attention to detail. For more information and to apply, e-mail [Robert.Walker@FLUOR.com](mailto:Robert.Walker@FLUOR.com); website: [www.FLUOR.com](http://www.FLUOR.com).

### TEACHER/NATURALIST • Worton, MD

Position available with Echo Hill Outdoor School. Duties: teaches a variety of classes from all of our curriculum areas; supervises all aspects of students' residential life during their stay at the school including overnights in platform tents or cabins of seven to ten students; table-head at family style meals; supervises free time and other activities. Qualifications: motivated; energetic; creative; committed; background in education, recreation, environmental education; experience working with and relating to children of all ages is very beneficial. Salary: \$220–\$250/week. Deadline: 2/15/2009. For more information and to apply, e-mail [jobs@ehos.org](mailto:jobs@ehos.org); phone: 410.348.5880; website: [www.ehos.org](http://www.ehos.org).

### DEPUTY DIRECTOR HIV/AIDS - MEASURE EVALUATION PROJECT • Chapel Hill, NC

Position available with University of North Carolina at Chapel Hill. Duties: manages and leads team; offers technical direction; manages HIV/AIDS activities; assists the project director. Qualifications: MA or higher in public health or related field, with specialization related to HIV/AIDS; excellent management, leadership, decision-making, and interper-

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# Peace Corps Response



## El Salvador

As a result of the eruption of the Ilamatepec Volcano and the flow of debris provoked by the tropical storm Stan, the **Center for Disaster Protection, CEPRODE**, began operating in the eastern flank of the Ilamatepec Volcano in 2007. **CEPRODE** requests the technical assistance of a Peace Corps Response Volunteer to help promote a culture of risk and disaster prevention with the end result of diminishing the social, ecological and structural vulnerability of Planes de La Laguna: the community most heavily affected by the volcanic eruption and subsequent heavy rains.

**Save the Children US** is requesting two Peace Corps Response Volunteers to provide support for an emergency preparedness project in the municipality of Izalco in El Salvador for Disaster Preparedness and Mitigation (DPM) program. The PCR Volunteers will support and strengthen existing emergency response teams in nine communities and train the remaining two communities in disaster preparedness activities to include formulating emergency plans, updating risk mapping procedures and risk maps, and conducting emergency preparedness drills. The Volunteers will also be responsible for coordinating all disaster preparedness activities with local government entities and other relevant organizations.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*

## Guyana

**Merundoi, Inc.**, a local NGO in Guyana, is requesting a Peace Corps Response Volunteer for a six-month assignment to meet the MARCH project's **monitoring and evaluation** needs. The Volunteer will develop, implement and oversee a scientific assessment of a radio serial drama used to promote and reinforce behavioral change among communities in response to the high incidence of HIV/AIDS.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*

### How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Peace Corps Response website at [www.peacecorps.gov/response](http://www.peacecorps.gov/response); or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at [www.peacecorps.gov/response](http://www.peacecorps.gov/response).

*Send Peace Corps Response application, résumé, and Description of Service (if available) to [pcresponse@peacecorps.gov](mailto:pcresponse@peacecorps.gov); fax: 202.692.2251; address: Peace Corps - Peace Corps Response, 1111 20th Street NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.*

## Jamaica

The **Jamaica Greenhouse Growers Association** is requesting a six-month Peace Corps Response Volunteer to serve as an **Agricultural Disaster Planning Specialist**. Jamaica annually experiences natural disasters that damage crops and livelihoods and drive people from their homes. With much of the island and its economy dependent on the agricultural sector, the greatest impact of disasters is not upon lives but upon livelihoods. Because of the cyclical nature of the hurricane season, the Jamaican government has identified agricultural disaster planning as a high-priority goal. The purpose of this project is to create an overall disaster plan for independent farmers island-wide, especially focused on but not limited to those engaged in greenhouse farming.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*

## Liberia

The **Ministry of Health and Social Welfare (MHSW)** supports the World Health Organization recommendation of skilled attendance at every birth. Unfortunately, Liberia has lost hundreds of practicing physicians over the last three decades and are in the process of rebuilding the health sector. Frontline services now rest with the mid-level health professionals. The MHSW has prioritized the training of midwives in meeting the need for skilled attendance at each birth. Two Peace Corps Response Volunteers are being requested to work as **Midwife Program Instructors**.

The **Ministry of Health and Social Welfare (MHSW)** requests two Peace Corps Response Volunteers (PCRVs) to work as **Training of Trainers (TOT) Instructors** at Phebe Hospital and School of Nursing in Suakoko, Liberia. Over the past three decades the number of practicing physicians in Liberia has dropped from over 800 to less than 50 leaving the majority of frontline services to mid-level professionals. These professionals however have not

had the benefit of skills upgrades and trainings. The MHSW has started offering TOT trainings to instructors of health training institutions to upgrade their skills and knowledge.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*

## Malawi \*

*\* This program requires that volunteers serve a full twelve-month term.*

The **Ministry of Local Government and Rural Development** in Malawi is requesting Peace Corps Response Volunteers to work as **HIV/AIDS Technical Assistants** at the district level beginning in November 2008. The Technical Assistants will provide HIV/AIDS support to the Director of Planning and Development, the District AIDS Coordinator and the Office of Social Welfare; assist with development of Community Based Organizations (CBOs) through capacity building, training, communication and resource identification; create and modify M&E tools and financial spreadsheets; and strengthen relationships among stakeholders.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*

## Zambia

The **National HIV/AIDS/STI/TB Council** is *urgently* requesting Peace Corps Response Volunteers (PCRVs) to help build the capacity of Provincial AIDS Coordination Advisors and other Provincial staff by supporting an effort to improve data collection methodologies and reporting structures. The duties and responsibilities of the PCRVs will be to implement effective data collection methodologies and analytical tools, provide training to ensure data integrity and continuity throughout all provinces and districts, and strengthen capacity of reporting capabilities.

*For more details and to apply, visit [www.peacecorps.gov/response](http://www.peacecorps.gov/response).*



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sonal skills; five years' in-country field experience in M&E of HIV/AIDS programs in developing countries; 15 years' professional experience. Deadline: 12/06/2008. For more information and to apply, e-mail [spayne@email.unc.edu](mailto:spayne@email.unc.edu); phone: 919.843.3818; website: [www.cpc.unc.edu/measure](http://www.cpc.unc.edu/measure).

### **SENIOR TECHNICAL SPECIALIST - CAPACITY BUILDING AND TRAINING • Chapel Hill, NC**

Position available with University of North Carolina at Chapel Hill. Duties: leads development; manages, implements, and evaluates the project's capacity building strategy and related activities to support project objectives and results. Qualifications: PhD in public health or in a related discipline preferred; MA in public health, a related science, or in organizational development will be considered if the applicant has at least seven years of relevant experience in international assistance in the public health arena and capacity building. For more information and to apply, e-mail [spayne@email.unc.edu](mailto:spayne@email.unc.edu); phone: 919.843.3818; website: [www.cpc.unc.edu/measure](http://www.cpc.unc.edu/measure).

### **ENGINEERING POSITIONS • Many Farms, AZ; Tuba City, AZ; Shiprock, NM**

Positions available with Navajo Area Indian Health Service (NAIHS). Duties: manage a variety of water and sanitation projects on the Navajo Reservation; supervise engineering, design, and construction. Qualifications: BS or higher in civil, environmental, chemical, or mechanical engineering. For more information and to apply, e-mail [Samuel.Russell@ihs.gov](mailto:Samuel.Russell@ihs.gov); phone: 928.697.4064; fax: 928.697.4058.

### **4-H YOUTH DEVELOPMENT AGENT • Wisconsin Rapids, WI**

Position available with University of Wisconsin. Duties: responsible for planning, implementing, and evaluating educational programs to meet identified needs and interests of county individuals, organizations, and communities. Qualifications: MA or other graduate degree with course work in educational principles, curriculum development, program evaluation, and/or the cognitive and social development of youth and adults. Salary: \$42K-\$44K. Deadline: 11/11/2008. For more information and to apply, e-mail [ces.jobs@uwex.edu](mailto:ces.jobs@uwex.edu); phone: 608.263.1945; website: [www.uwex.edu/ces/hr/alljobs.cfm](http://www.uwex.edu/ces/hr/alljobs.cfm).

### **POSITIONS IN INTERNATIONAL FORESTRY • DC**

Position available with Management Engineering Technologies, Inc. Duties: works internationally on natural resource projects; develops a work plan, monitors, and reconciles budgets. Qualifications: ability to work with partners (government, NGO, private sector, academia) is essential; language skills; natural resources background; and experience living/working overseas preferred. Deadline: 11/28/2008. For more information and to apply, e-mail [mrosalez@metincorp.com](mailto:mrosalez@metincorp.com); phone: 915.772.4975; website: [www.metincorp.com/](http://www.metincorp.com/).

### **BUDGET ANALYST • Shoreview, MN**

Position available with Land O'Lakes International Development. Duties: generates costing budgets for proposals; ensures necessary costs have been included; analyzes information; creates budget templates; manages proposal budget meetings; writes the cost proposal and explanatory notes; maintains budgets of awarded projects; analyzes monthly variance. Qualifications: BA in accounting or related field; four years' experience in accounting or financial analysis; strong written and verbal communication skills; advanced Excel skills; excellent organization and prioritization skills; prior experience working with NGOs, USAID, or USDA funded projects preferred. For more information and to apply, visit [www.landolakesinc.com](http://www.landolakesinc.com) and click on opportunities in "international."

### **OUTDOOR SCIENCE INSTRUCTOR • OR**

Position available with Oregon Museum of Science and Industry. Duties: teaches natural science and natural resource management topics in various settings; teaches students ecology, geology, astronomy, and wilderness skills in nature's classroom. Qualifications: BA/BS, teaching experience; first aid/CPR; pre-employment and/or pre-duty checks, such as criminal background check, reference checks, American Camp Association background checks, passing Motor Vehicle Record check; alcohol and drug test for non-CDL drivers policy, including pre-duty drug test. Salary: \$55-\$95/day. For more information and to apply, e-mail [employment@omsi.edu](mailto:employment@omsi.edu); website: [www.omsi.edu](http://www.omsi.edu).

### **PROGRAM COORDINATOR • DC**

Position available with World Wildlife Fund. Duties: manages the budgeting and contracting process, financial reporting, grants/agreements, and administrative functions as

assigned. Qualifications: BA; five years' substantial and successful project management experience overseeing financial and administrative activities, or eight years in lieu of degree; willingness to travel internationally; familiarity with U.S. government-funded projects a plus. For more information and to apply, visit [www.worldwildlife.org/about/jobs.cfm](http://www.worldwildlife.org/about/jobs.cfm).

### **GRANTS ADMINISTRATOR • Teaneck, NJ**

Position available with Private Foundation. Duties: processes and administers grants; manages database and knowledge for the foundation; answers phones and faxes regarding grants and the grant process. Qualifications: BA preferred; ability to work in a team environment; flexible in spontaneous situations; proactive; excellent oral and written skills; ability to prioritize tasks and assignments; ability to handle sensitive matters with discretion. Deadline: 11/28/2009. For more information and to apply, e-mail [eclark@tpi.org](mailto:eclark@tpi.org).

### **PROGRAM MANAGER/HEALTHCARE EQUALITY-PACT PROGRAM • Boston, MA**

Position available with Brigham and Women's Hospital. Duties: responsible for design, implementation, and evaluation of research initiatives within the PACT Project; independently designs study databases; conducts statistical analyses of data; and writes research protocols for the PACT Project. Qualifications: MA in public health and/or epidemiology (MPH or MS) is required; two years of experience managing a research study is required. Salary: \$60K/year. Deadline: 11/30/2008. For more information and to apply, e-mail [jmack2@partners.org](mailto:jmack2@partners.org); phone: 617.582.0138; website: [www.brighamand-womens.org](http://www.brighamand-womens.org).

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## International

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### **GUEST ENGLISH TEACHER POSITIONS •**

#### **Various locations, South Korea**

Positions available with Aclipse. Duties: conduct English conversation classes with students and teachers; assist Korean teachers with their English classes and/or jointly conduct classes; prepare teaching materials and activities; assist with activities related to English education (judges speech contests, record



listening activities for listening comprehension). Qualifications: BA from an accredited university or college; eligible for a work visa; native English speaker; ability to commit to a one year contract. Salary: \$25K–\$30K/year. Deadline: 11/29/2008. For more information and to apply, e-mail [esljobs@aclipse.net](mailto:esljobs@aclipse.net); website: [www.aclipse.net/apply\\_now.html](http://www.aclipse.net/apply_now.html).

#### **TEACH FOR DISNEY IN SHANGHAI • Shanghai, China**

Position available with Footprints Recruiting Inc. Duties: teaches English as a second language to pre-school through to elementary students for 24–28 hours per week, resources and training are provided. Qualifications: BA; two years' teaching experience or two years' professional work experience; native English speaker. Salary: \$1500–\$1730 plus benefits. Deadline: 11/10/2008. For more information and to apply, e-mail [careers@footprintsrecruiting.com](mailto:careers@footprintsrecruiting.com); phone: 604.677.6556.5007; website: [www.footprintsrecruiting.com](http://www.footprintsrecruiting.com).

#### **LEAD TEACHERS AND EDUCATORS • Bali, Indonesia**

Position available with Green School. Qualifications: three years' experience in the classroom. For more information and to apply, e-mail a cover letter and résumé to [careers@greenschool.org](mailto:careers@greenschool.org); phone: 62.361.469.875; website: [www.greenschool.org](http://www.greenschool.org).

#### **CHILD AND YOUTH PROTECTION AND DEVELOPMENT COORDINATOR •**

##### **Uganda**

Position available with International Rescue Committee. Duties: provides technical support, guidance, and training to the program; improves and develops IRC's child and youth programming and development work with conflict-affected children and youth, within conflict and post-conflict environments. Qualifications: five years' international experience in education, child protection, youth, and community development, including implementing programs for children and youth in especially difficult circumstances; experience in developing livelihood activities in a context of displacement and return. For more information and to apply, visit [www.theIRC.org](http://www.theIRC.org).

#### **JUSTICE SECTOR ADVISORS •**

##### **Afghanistan**

Position available with Management Systems International. Duties: advises and interprets current and new legislation within the government of Afghanistan; provides court administration practices, technical guidance,

and training; coordinates with justice ministries regarding the substance of proposed legislation; works to ensure the passage of proposed legislation into law. Qualifications: Middle East experience; Afghanistan experience preferred; JD degree required; demonstrated experience working with USAID and USAID projects; Arabic fluency preferred. Deadline: 11/10/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

#### **DEPUTY CHIEF OF PARTY •**

##### **Cairo, Egypt**

Position available with Management Systems International. Duties: performs project management functions including: programmatic oversight, public / private representation, and administrative and financial compliance. Qualifications: extensive USAID knowledge; prior COP/DCOP experience on USAID-funded project; ten years' relevant experience; ability to undertake significant procurement responsibilities per USAID guidelines and regulations; prior work experience in Egypt or otherwise be authorized to work and reside in Egypt; MA; and Arabic fluency desired. Deadline: 11/10/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

#### **PUBLIC SCHOOL POSITIONS •**

##### **Busan, South Korea**

Positions available with Footprints Recruiting. Duties: teach English as a second language for one year in either an elementary or middle school 22 hours per week (contracts starts February 26, 2009). Qualifications: teachers must be energetic and friendly; BA; native English speaker due to E2 Visa requirements. Salary: \$1799–2300/month. Deadline: 11/30/2008. For more information and to apply, e-mail [careers@footprintsrecruiting.com](mailto:careers@footprintsrecruiting.com); phone: 604.677.6556.5007; website: [www.footprintsrecruiting.com](http://www.footprintsrecruiting.com).

#### **EARLY WARNING SYSTEM**

##### **SPECIALISTS • West Africa**

Position available with Management Systems International. Duties: provides technical expertise in early warning system fine-tuning, troubleshooting, and implementation; assists in the technical operationalization of the conflict early warning system. Qualifications: three years' relevant experience in Africa; expertise in creating and modifying database systems; experience training in database system use; USAID experience; French fluency. Deadline: 11/10/2008. For

more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

#### **PROGRAM OFFICER, CAPACITY BUILDING • Johannesburg, South Africa**

Position available with Global Campaign for Microbicides. Duties: strengthens the capacity of civil society organizations to advocate about HIV prevention research and development; develops training materials; cultivates relationships with other NGOs and civil society organizations; delivers in-person trainings. Qualifications: has legal authority to work and reside in South Africa; five years' relevant experience; advanced degree in education, health education, health science, public health, international development, or related field highly desirable; two years' living and working in Africa. For more information and to apply, e-mail [gwoelnitzek@path.org](mailto:gwoelnitzek@path.org); website: [www.global-campaign.org/employment.htm](http://www.global-campaign.org/employment.htm).

#### **AMERICAN REFUGEE COMMITTEE INTERNATIONAL • Sudan, Darfur**

Position available with American Refugee Committee International. Duties: ensures the proper design, implementation, management, and monitoring of nutrition program activities; performs nutritional screening in each health care facility; addresses needs for supplementary or therapeutic feeding as they arise. Qualifications: nutrition specialist with an advanced degree; MD; MPH with comprehensive nutrition background and experience; four years' overseas experience implementing and developing nutrition programs in emergency and post conflict environments in limited resource settings and insecure environments. Deadline: 11/30/2008. For more information and to apply, e-mail [anthonyi@archq.org](mailto:anthonyi@archq.org); phone: 612.607.6483; website: [www.arcrelief.org](http://www.arcrelief.org).

#### **ENGLISH TEACHER • China**

Position available with Yuton, 2009. Program begins in January. Duties: teaches English and culture to teenagers and young students; prepares teaching materials; evaluates teaching and improves it. Qualifications: BA/BS; native English speaker; fondness of culture; good at public speaking and communication. Salary: \$300–\$400. Deadline: 12/30/2008. For more information and to apply, send cover letter and CV to Yuton, attn: Sam at [nansheng101@gmail.com](mailto:nansheng101@gmail.com).



### **DIRECTOR • Bogor, Indonesia**

Position available with Rare. Duties: leads local conservation and social marketing training program in Bogor. Qualifications: MS/PhD in conservation science or related field, 10 years' experience in developing countries; expert in fundraising, staff, and program management. Salary: \$60K. Deadline: 10/31/2008. For more information and to apply, e-mail [emusar@rareconservation.org](mailto:emusar@rareconservation.org); phone: 703.522.5070; website [www.rareconservation.org/careers](http://www.rareconservation.org/careers).

### **FINANCE CONTROLLER • Afghanistan**

Position available with International Rescue Committee. Duties: ensures high quality financial management in a fast-paced and complex operating environment; manages finance and accounting functions for the country program. Qualifications: MA/BA in accounting, business administration, commerce, or finance with a recognized professional certificate in accounting such as CPA; minimum 3 years of managerial experience in the financial area of a non-profit organization or five years' managerial experience. Deadline: 12/09/2008. For more information and to apply, visit [www.ircjobs.org](http://www.ircjobs.org).

### **CHIEF OF PARTY • West Africa**

Position available with Management Systems International. Duties: provides project technical and management leadership; responsible for the project's orientation of sustainable capacity-building, partnership, and outreach; enhances the role of women. Qualifications: ten years' experience in communications strategies in developing countries; prior CoP experience with USAID funded projects; expertise in the area of conflict prevention, mitigation, and resolution; supports peace processes, reconciliation, and international relations; French fluency. Deadline: 11/10/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

### **TEACHERS AND ADMINISTRATORS • Various international locations**

Positions available with Search Associates. Positions may involve a fee. Duties: teach in one of over 600 American /International K-12 schools in some 100 countries. Qualifications: RPCV strongly desired; flexibility, socially conscious values, and experience. For more information and to apply, visit [www.search-associates.com](http://www.search-associates.com).

### **COUNTRY DIRECTOR • Sudan**

Position available with International Rescue Committee. Duties: responsible for the overall direction of the programs in Northern Sudan; provides the strategic vision and programmatic guidance for all Sudan operations; focuses on ensuring programmatic quality and operational efficiency throughout the country. Qualifications: seven years' international work experience, preferably in a refugee or displaced persons setting, or in Sudan; experience working in Africa and/or in unstable and difficult conditions preferred; experience supervising large numbers of international and national staff. Deadline: 1/15/2009. For more information and to apply, visit [www.theIRC.org](http://www.theIRC.org).

### **ENGLISH TEACHER • Various locations**

Positions available with Aclipse. Duties: teach English to students in state-of-the-art language school. Qualifications: BA or equivalent; teaching experience; TEFL certification (this can be completed online through the employer while the candidate is applying). Salary: \$30K. Deadline: 11/30/2008. For more information and to apply, e-mail [esljobs@aclipse.net](mailto:esljobs@aclipse.net); phone: 617.878.2138; website: [www.aclipse.net](http://www.aclipse.net).

### **DIRECTOR OF STUDIES POSITIONS IN CHINA •**

#### **Guangzhou, Beijing, and Shenzhen**

Position available with Aclipse. Duties: teacher training and development and teacher management; teaches high quality lessons; responsible for scheduling and timetabling, administrative reports, school development and operation, and attending professional development seminars and DoS training sessions. Qualifications: BA/MA in TEFL or related subject; recognized TEFL qualification; two years' EFL teaching experience; computer literacy preferred; diploma level EFL teaching qualification; previous supervisory experience, preferably in an educational environment. Salary: \$30K; Deadline: 11/30/2008. For more information and to apply, e-mail [sparklee36@hotmail.com](mailto:sparklee36@hotmail.com); phone: 617.878.2138; website: [www.aclipse.net](http://www.aclipse.net).

### **DEVELOPMENT AND FUND RAISING • Bali, Indonesia**

Position available with Green School. Duties: based in a major U.S. city, preferably New York, though the position may also require a significant amount of time in Bali. Qualifications: one year experience in grant writing and research;

detail oriented; personable; relate well with a wide range of people, and support the mission of the institution. For more information and to apply, e-mail a cover letter, résumé, and three personal references to [careers@greenschool.org](mailto:careers@greenschool.org); phone: 62.361.469.875; website: [www.greenschool.org](http://www.greenschool.org).

### **FINANCE MANAGER • Darfur, Nyala, Sudan**

Position available with American Refugee Committee International. Duties: responsible for oversight of financial activity and reporting; coordination of human resources; supports administrative requirements for the Nyala branch office. Qualifications: three years' experience in finance/management for an NGO desired; experience in multi-cultural and international programs required; BA in finance, accounting, or related experience required; strong computer skills in Microsoft software products: Excel, Word, Outlook, etc. and accounting software. Deadline: 11/30/2008. For more information and to apply, visit [www.arcrelief.org](http://www.arcrelief.org).

### **TEACH ENGLISH IN ASIA • Various locations**

Positions available with Aclipse. Duties: teach English; adapt to and apply new ESL teaching methodologies; teach classes of 15 students or less; grade assignments; attend one week training. Qualifications: eligible for a work visa; native English speaker; one year contract. Positions provide visa sponsorship; airfare reimbursement; free housing; medical insurance assistance; one month contract completion bonus. Deadline: 11/30/2008. For more information and to apply, e-mail [esljobs@aclipse.net](mailto:esljobs@aclipse.net); phone: 617.878.2138; website: [www.aclipse.net](http://www.aclipse.net).

### **EDUCATIONAL RESEARCHER • Bali, Indonesia**

Position available with Green School. Duties: conducts research on the learning environment at our school. Qualifications: solid foundation in the latest theories of education and multiple intelligence as well as how they affect the classroom experience. Position provides meals, on-campus accommodations, and a cost-of-living stipend for a three-month stay or longer. For more information and to apply, e-mail a cover letter, résumé, and three personal references to [careers@greenschool.org](mailto:careers@greenschool.org); phone: 62.361.469.875; website: [www.greenschool.org](http://www.greenschool.org).



### FINANCE AND HR MANAGER •

#### Goz Beida, Chad

Position available with World Concern. Duties: manages all accounting systems; ensures that all financial transactions are fully accounted for; drafts and enforces local personnel policies; sources and supports all national staff. Qualifications: BA in finance, business administration, related field, or CPA; experience in grant and HR management; previous nonprofit experience preferably in international context; intermediate French required. Deadline 11/30/2008. For more information and to apply, e-mail [hr@worldconcern.org](mailto:hr@worldconcern.org); website: [www.worldconcern.org/employment/index.htm](http://www.worldconcern.org/employment/index.htm).

### HR SPECIALISTS (JOB DESCRIPTION AND CLASSIFICATION) • Iraq

Position available with Management Systems International. Duties: acts as advisor for the civil service reform program for a short and long term national capacity building project in Iraq; works on civil service reform, job descriptions, and job classifications. The contract is six month to one year. Qualifications: MA in business and public administration or human resources management required; Arabic strongly preferred; excellent computer skills; demonstrated experience working to deadlines; five years' similar work experience in international organizations. Deadline: 11/17/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

### JUSTICE SECTOR ADVISORS •

#### Afghanistan

Position available with Management Systems International. Duties: advises and interprets current and new legislation within the government of Afghanistan; provides technical guidance and training on court administration practices, rules, processes, administrative best practices, case flow, management techniques, information technology, and file storage and security. Qualifications: South Asian and/or Afghanistan experience preferred; JD or other advanced degree preferred; demonstrated experience working with USAID projects; knowledge of Pashto or Dari preferred. Deadline: 11/17/2008. For more information and to apply, visit [www.msiworldwide.com](http://www.msiworldwide.com).

### PUBLICITY AND MARKETING

#### DIRECTOR • Bali, Indonesia

Position available with Green School. Duties: willingness to work in New York, though the position may also require a significant

amount of time in Bali. Qualifications: three years' experience with publicity, marketing, networking, and media; detail oriented; personable; relates well with a wide range of people; desires to support the mission of the school. For more information and to apply, send a cover letter, résumé, and list of three professional reference to [careers@greenschool.org](mailto:careers@greenschool.org); phone: 62.361.469.875; website: [www.greenschool.org](http://www.greenschool.org).

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## Intern/Volunteer

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### FEDERAL CAREER INTERN •

#### Arlington, VA

Positions available with National Science Foundation. Qualifications: possess outstanding communication ability, experience (academic or professional) in either management analysis or human resources. Deadline: 11/26/2008. For more information and to apply, e-mail [mostrows@nsf.gov](mailto:mostrows@nsf.gov); phone: 703.292.5020; website: [www.nsf.gov/about/career\\_opps/fcip.jsp](http://www.nsf.gov/about/career_opps/fcip.jsp). We are accepting applications from 11/04/2008 – 11/26/2008. Only the first 50 applications will be considered for this vacancy, so apply today. NOTE: The link will NOT be active until November 04, 2008.

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## Education

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### IDCE FELLOWSHIP • Worcester, MA

Fellowship available with Clark University. IDCE Fellowship of \$48,900 available to RPCVs. Applies to MA in International Development and Social Change, Geographic Information Sciences for Development and Environment, Community Development and Planning, or Environmental Science and Policy. RPCV alumni can bridge practical experience with theory. IDCE offers tuition remission for RPCVs and AmeriCorps. IDCE awards a 100% full tuition fellowship for an RPCV and a 100% full tuition fellowship for an AmeriCorps. Deadline for fall 2009: 1/15/2009. For more information and to apply, e-mail [idce@clarku.edu](mailto:idce@clarku.edu); phone: 508.793.7205; website: [www.clarku.edu/idce](http://www.clarku.edu/idce).

### SHRIVER PEACEWORKER FELLOWS • Baltimore, MD

Fellowship available with The Shriver Center at UMBC. Study ESOL or intercultural communications at UMBC and serve in alternative dispute resolution with Baltimore's communi-

ty conferencing center. Fellows meet weekly to participate in ethical reflections and build community. The Shriver Peaceworker Fellows Program provides tuition scholarship, living stipend, and health insurance to selected RPCVs. Deadline: 1/15/2009. For more information and to apply, e-mail [jarndt@umbc.edu](mailto:jarndt@umbc.edu); phone: 410.455.6313; website: [www.shrivercenter.org/peaceworker.html](http://www.shrivercenter.org/peaceworker.html).

### MIDWEST TEACHER TRAINING

#### PROGRAM • Madison, WI

Position available with the Midwest teaching Program. Duties: earns a TEFL certificate in a five-week intensive on-site teacher training program preparing trainees to teach English in classrooms overseas; practices teaching, classroom observations, and job placement assistance; interacts with professional teachers and international students; ten percent tuition discount to RPCVs and AmeriCorps VISTAs with proof of service. Qualifications: no teaching experience required. For more information and to apply, contact Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, Wisconsin 53703; e-mail: [info@mttp.com](mailto:info@mttp.com); phone: 800.765.8577; website: [www.mttp.com](http://www.mttp.com).

### INTERNATIONAL DEVELOPMENT

#### FELLOWS PROGRAM •

##### Various international locations

The Services International Development Fellows Program offers an opportunity for professionals to launch their career in international relief and development. Fellows work for one year in Catholic Relief Services offices around the world in agriculture, education, health, HIV and AIDS, microfinance, and peace-building. Qualifications: international experience; relevant MA; interest in working for a faith-based organization; professional proficiency in Spanish, French, Arabic, and/or Portuguese; strong cross-cultural skills. Deadline: 12/15/2008. For more information and to apply, e-mail [jsysak@crs.org](mailto:jsysak@crs.org); phone: 410.951.7269; website: [www.crs.org/about/careers/fellowships/](http://www.crs.org/about/careers/fellowships/).

### CORO FELLOWS PROGRAM IN PUBLIC AFFAIRS •

#### Los Angeles, Pittsburgh, San Francisco, St. Louis, New York

Fellowship available at Coro. The Fellows Program in public affairs is a nine-month, full-time, post-graduate leadership training program that provides some of the most capable, diverse, and driven young people in the country with the tools, experiences, and networks they need

to become effective agents of change. Qualifications: bright and self-motivated; commitment to public service. Deadline: 1/23/2009. For more information and to apply, e-mail [recruity@coro.org](mailto:recruity@coro.org); phone: 212.248.2935; website: [www.coro.org](http://www.coro.org).

## **SCHOLARSHIP, MA TESOL PROGRAM • DC**

Scholarship available at American University. Receive nine credits for free as you earn a Master's in Teaching English to Speakers of Other Languages (TESOL) in our reverse Master's international program. Enter the job market with excellent academic credentials and significant international teaching experience. RPCVs may also be eligible for additional merit awards. Qualifications: completed Peace Corps service in teaching English as a foreign language. For more information and to apply, e-mail [tesol@american.edu](mailto:tesol@american.edu); phone 202.885.2582; website: [www.american.edu/tesol](http://www.american.edu/tesol).

## **MONTEREY INSTITUTE OF INTERNATIONAL STUDIES • Monterey, CA**

Fellowships available with Monterey Institute of International Studies. The Monterey Institute of International Studies is pleased to announce up to 30 full fellowships, including tuition, room, board, books, and travel to attend Middlebury Language Schools, from June to August 2009. Arabic, Chinese, Japanese, and Russian. For more information and to apply, e-mail [admit@miis.edu](mailto:admit@miis.edu); phone: 831.647.4123 or 800.824.7235; website: [www.miis.edu/finaid/fellowships\\_for\\_peace.html](http://www.miis.edu/finaid/fellowships_for_peace.html).

## **SCHOLARSHIP • Monterey, CA**

Position available with Monterey Institute of International Studies. Scholarships up to \$14K for qualified RPCVs. MBA in International and Environmental Policy Studies, Public Administration, Translation and Interpretation, TESOL, and Teaching Foreign Languages. Prepare for your international career in the private, public, and nonprofit sectors. For more information and to apply, email [admit@miis.edu](mailto:admit@miis.edu); phone: 831.647.4123 or 800.824.7235.

## **FELLOWSHIP • Berkeley, CA**

Fellowship available with UC Berkeley. Mack Graduate Fellowship in the Management of Nonprofit Human Service Organizations offered by the University of California, Berkeley, School of Social Welfare. Program includes field-based learning opportunities in excellent

human service agencies. Applicants for the MSW/PhD and PhD programs are also eligible. Eligible RPCVs become Mack Fellows who are affiliated with the Mack Center for Nonprofit Management under the leadership of Michael J. Austin, Mack Distinguished Professor. Deadline: 12/1/2008. For more information and to apply, e-mail [mjaustin@berkeley.edu](mailto:mjaustin@berkeley.edu); website: <http://socialwelfare.berkeley.edu/>.

## **MASTERS DEGREE IN GLOBAL AND INTERNATIONAL STUDIES • Santa Barbara, CA**

The University of California, Santa Barbara, offers an exciting MA in Global and International Studies. The two-year degree program is for students planning further graduate study, or to prepare for employment in international non-governmental organizations (NGOs), businesses, or government. It is a six month internship. Deadline: 12/15/2010. For more information and to apply, e-mail [jmarie@global.ucsb.edu](mailto:jmarie@global.ucsb.edu); phone: 805.893.4668; website: [www.global.ucsb.edu/magis/](http://www.global.ucsb.edu/magis/).

## **GRADUATE OPPORTUNITIES •**

### **Various locations**

PhD traineeship opportunities available. \$30K annual stipend plus waiver of tuition and fees; 140 National Science Foundation sponsored programs across the country seek students interested in pursuing graduate degrees in the areas of science, mathematics, engineering and technology. Integrative Graduate Education Research and Traineeships (IGERT) programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more information and to apply, visit [www.igert.org](http://www.igert.org); phone: 866.593.9103; e-mail: [questions@igert.org](mailto:questions@igert.org).

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## **AmeriCorps/VISTA**

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### **CAMP HILL SOLTANE • Glenmoore, PA**

Position available with Camphill Soltane. Position begins January 2, 2009. Duties: lives, learns, and works with international volunteers; engages in home life, organic gardening, classroom support, arts, sports, community-building, and cultural life. Qualifications: people person; team skills; ability to communicate with diverse populations; AmeriCorps education award of \$4725 after one year of service. Deadline: 12/22/2008. For more information and to apply, e-mail [amcmahon@camphillsoltane.org](mailto:amcmahon@camphillsoltane.org); phone:

610.469.0933; website: [www.camphillsoltane.org](http://www.camphillsoltane.org).

## **WATERSHED COMMUNITY DEVELOPER • Charleston, OR**

Position available with Northwest Service Academy. Duties: supports the Coos Watershed Association; increases the effectiveness and sustainability of our science-based watershed restoration program in the local community. Salary: \$11,400. Deadline: 12/01/2008. For more information and to apply, e-mail [stephanie.ludlow@esd112.org](mailto:stephanie.ludlow@esd112.org); phone 509.395.3465; website: [www.nwserviceacademy.org](http://www.nwserviceacademy.org).

## **USFWS ENVIRONMENTAL EDUCATION COORDINATOR • Burbank, WA**

Position available with Northwest Service Academy. Position runs: 1/12/2009 – 11/20/2009. Duties: provides environmental education services for the Mid-Columbia River National Wildlife Refuge (NWR) complex, which consists of 8 NWRs. Salary: \$11,400. Deadline: 12/01/2008. For more information and to apply, e-mail [stephanie.ludlow@esd112.org](mailto:stephanie.ludlow@esd112.org); phone: 509.395.3465; website: [www.nwserviceacademy.org](http://www.nwserviceacademy.org).

## **MT. HOOD NF COMMUNITY STEWARD • Mt. Hood National Forest**

Position available with Northwest Service Academy. Duties: assists district personnel in the accomplishment of program projects by arranging volunteer and community stewardship work days and projects. Salary: \$11,400. Deadline: 12/01/2008. For more information and to apply, e-mail [stephanie.ludlow@esd112.org](mailto:stephanie.ludlow@esd112.org); phone: 509.395.3465; website: [www.northwestserviceacademy.org/position.cfm?sort=center&dir=desc](http://www.northwestserviceacademy.org/position.cfm?sort=center&dir=desc).

## **AMERICORPS TRAIL TEAM LEADER • WA, OR, CA**

Position available with Northwest Service Academy. Duties: works with people. Qualifications: aptitude to learn and teach new skills; willingness to put the needs of the group ahead of your own. Salary: \$11,400. Deadline: 12/01/2008. For more information and to apply, e-mail [stephanie.ludlow@esd112.org](mailto:stephanie.ludlow@esd112.org); phone: 509.395.3465; website: [www.nwserviceacademy.org](http://www.nwserviceacademy.org).

## **WILDFIRE PROTECTION TEAM LEADER • WA**

Position available with Northwest Service Academy. Duties: participates in trainings on wilderness advanced first aid, defensive

# Hotline



For Returned Volunteers / From the Office of Domestic Programs

driving, outdoor living skills, and team management. Qualifications: open mind and eagerness to learn. Salary: \$11,400. Deadline: 12/01/2008. For more informa-

tion and to apply, e-mail [stephanie.ludlow@esd112.org](mailto:stephanie.ludlow@esd112.org); phone: 509.395.3465; website: [www.nwserviceacademy.org](http://www.nwserviceacademy.org).

To submit a mailing address change, visit [www.peacecorps.gov/rpcv/info](http://www.peacecorps.gov/rpcv/info). You can also send address changes to [rpcvupdate@peacecorps.gov](mailto:rpcvupdate@peacecorps.gov).

**Disclaimer :** *When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a Hotline announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. Hotline is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, Hotline advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*



## How can I stay connected to the Peace Corps?

*There are many ways to stay connected.*

- 📍 Visit [www.peacecorps.gov/rpcv](http://www.peacecorps.gov/rpcv) and follow the “Stay Connected” link.
- 📍 Participate as a Paul D. Coverdell World Wise Schools speaker. Visit [www.peacecorps.gov/wws](http://www.peacecorps.gov/wws).
- 📍 Share your experience during Peace Corps Week. Visit [www.peacecorps.gov/pcweek](http://www.peacecorps.gov/pcweek).
- 📍 Let Peace Corps help pay for graduate school. Visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows).

# online passwords

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

- International Career Employment Weekly
- Environmental Career Opportunities
- Public Health Jobs Worldwide
- Alliance for Conflict Transformation
- Ethical Jobs
- InterAction

To receive free online passwords, e-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov). Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.



Continued from Page 1

time to request written information from each of the institutions, which will enable you to review what you receive any time you want. It will also provide you an opportunity to find out just how responsive admissions offices are to you. This can be very telling, and may shed light on the general level of responsiveness of those institutions about which you have made inquiry. Give each institution a grade on their website, and on the level of responsiveness they provided to you. Here is a suggested grading system:

### Website

A = easy to navigate, informative, captivating  
B = well-done, good information, friendly  
C = fairly easy to navigate, not as helpful or friendly  
D = difficult to navigate, not very informative  
F = what were they thinking?  
FF=no website, or close to nothing

### Responsiveness

A = had a response within 7 business days  
B = had a response within 12 business days  
C = had a response within 17 business days  
D = had a response within 22 business days  
F = took three weeks or longer for a response  
FF = no response

4. Should you consider taking a graduate level course or two now? Perhaps you were an undergraduate student awhile ago, or perhaps you received your bachelor's degree relatively recently. Either way, if your undergraduate GPA was not what you believe is competitive, or does not speak to the academic work you believe you are capable of performing, you would do well to register at a nearby institution as a non-degree student and take one or two courses. If you do, earning an A or B will be very impressive to the admissions committee, and will demonstrate that you are able to perform well as a student.

**TIP:** This is a good time to start setting aside financial resources for your search and application process. There will be surely be standardized tests and application fees. In addition, you may decide to purchase some test taking preparation materials or to visit some of the institutions you end up placing on your list of top options.

### *Eleven months before applying:*

1. Based on the two items above (website and responsiveness), you are now in a position to narrow your search a bit. But do not narrow it too much. Obviously, those institutions you have graded as F or FF could most likely be eliminated. You may be surprised at some of the options you

are eliminating should you rely completely on the grades given. If you still have an interest in a college or university that you did not initially grade well, keep it on the list for now. However, if you continue to get the same treatment you did when first browsing the web or asking for information, ask yourself the following question: If I'm being treated this way now, how will it be should I apply, be offered admission, and enroll in the program?

2. Create a research spreadsheet to use from this point on for each of the options that remain on your list, or update the one you began when you did your initial research. Down the left-hand column will be an alphabetical list of your options. Across the top will be all of the areas about the options that you want to compare. Here are some suggestions:

- Website grade
- Responsiveness grade
- Usefulness of printed materials/brochures
- Friendliness of admissions staff
- Interaction with current students
- Interaction with faculty
- Interaction with alumni
- Campus visit/Admissions event(s) you attended
- Number of students enrolled in the entire institution
- Number of students enrolled in the program you are considering
- Professor/student ratio
- Average class size
- Grading system
- Facilities
- Housing options (should you be relocating)
- Extracurricular opportunities
- Career services/employment percentages
- Total cost of education for one year
- Tuition cost for one year
- Financial aid - scholarships, loans, assistantships, fellowships, work study
- Application deadlines
- Application fees
- Application requirements (including what standardized test[s] are needed)
- Must you do an interview?
- Do they keep a waiting list of applicants?
- Can you appeal/get feedback if denied?

**TIP:** Some of the columns in your research spreadsheet will have letter grades, some will say "yes," "no" or "maybe," some will be dates, dollar amounts or various numerical responses, and some will be more evaluative (scale of 1-5, with 1 being terrible and 5 being outstanding).

### *Ten months before applying:*

1. Work on completing your research spreadsheet, filling in every column for each option. As you go along you will eliminate a few or quite a few schools. That is okay. As a consumer, you are doing what you should be doing - comparison shopping.
2. After reviewing your entire spreadsheet, do a very general rank order of the options that remain. You could rank every option, starting with #1 and going to the end of the list. Or, you could group your options: top group, second group, third group, etc. Whenever possible, you should have at least five options left. Hopefully, you will have many more. However, depending on the type of graduate program you seek, the number of options will vary. My point is that you are still not at the place where you need to have a "short list." You are still ten months away from applying, and will have several opportunities to narrow down your list before that time.
3. Take a look at the general rank order you have done. Do you believe the ranking is based on what *you* really feel? Did you get enough information to complete your ranking?

**TIP:** Remember, you can and should feel free to change your research spreadsheet evaluations at any time. Perhaps further information and/or contact with one or more of your options will cause them to move up or down on your overall list. That is another great reason for taking plenty of time to do your research. You tend to learn more about an institution the longer you do research about it. First impressions, while important, may change later based on repeated observation and communication.

Well, there you have it: Some tips on doing research on graduate programs. My hope is that you will have a wonderful journey in your life, and that your graduate school experience will be one of the best memories along the way.

*Dr. Donald C. Martin is an enrollment and student services expert with 28 years of experience in the field of higher education administration at Wheaton College (IL), Northwestern University, The University of Chicago, and Columbia University. His new book, Road Map for Graduate Study: A Guide for Prospective Graduate Students, is available at <http://www.gradschoolroadmap.com> and contains more information on the application process, along with tips for succeeding in graduate school.*



## Peace Corps' Office of Domestic Programs, Returned Volunteer Services Introduces SIGI<sup>3</sup>

### *What is SIGI<sup>3</sup>?*

SIGI<sup>3</sup> is a highly interactive career assessment tool that is designed to help you make informed and rational decisions about your field of study and career. SIGI<sup>3</sup> can help you assess your work-related values, interests, and skills. SIGI<sup>3</sup> will help you examine key motivators and match work-related values, interests, and skills to educational and career pathways. First you will enter your work-related preferences, and then SIGI<sup>3</sup> will search its built-in library and find those careers that most closely match your preferences. SIGI<sup>3</sup>'s library is so large that it may well find career options that you never even considered or knew existed!

### *How do I register for access to SIGI<sup>3</sup>?*

To access SIGI<sup>3</sup>, e-mail RVS at [rvsinfo@peacecorps.gov](mailto:rvsinfo@peacecorps.gov) with your full name, country and dates of Peace Corps service.

***\*\*SIGI 3 is licensed to the United States Peace Corps. Use of this license by individuals not officially and directly authorized by Peace Corps' Office of Domestic Programs/Returned Volunteer Services is prohibited\*\****



***“The logic of the Peace Corps is that someday we are going to bring it home to America.”***  
*President John F. Kennedy, 1961*

Go to <http://www.peacecorpsconnect.org/free>  
to activate your FREE one-year membership in the National Peace Corps Association  
and any of its 130+ groups based on country of service, geographic region,  
or interest. Also, explore jobs and graduate programs  
through their online Career Center.

*All RPCV groups are nonprofit organizations of returned Peace Corps Volunteers, former staff, and friends, and are not part of Peace Corps. This posting is for informational purposes only and should not be considered either as an endorsement or promotion of any particular organization.*